



Academic Studio Enrollment Lottery Process for 10th-12th Grade Entry

To qualify for the 10th-12th Grade Entry into the Academic Studio program at NOCCA, a student must:

1. Be enrolled in 9th, 10th, or 11th Grade and be accepted into or currently enrolled in NOCCA's Conservatory Arts Program at a Level I or higher.
2. Be in good standing in NOCCA arts programming if they are or have been enrolled.
3. Indicate their interest in the Academic Studio by completing 10th-12th Grade Entry Enrollment Application.
4. Complete a credit audit and be deemed an eligible candidate for completion of requirements for the Louisiana TOPS University High School Diploma through the Academic Studio program.

NOCCA has 60 enrollment spaces available for 10th, 11th, and 12th graders in the Academic Studio. NOCCA reserves the right to increase enrollment by up to 10% in each grade to allow for attrition.

Available enrollment spaces for new/incoming students in Academic Studio for 10th-12th Grade Entry are determined by the number of returning students. If the number of qualified applicants is greater than the number of enrollment spaces, a public Enrollment Lottery will be held.

NOCCA's Academic Studio Enrollment Lottery Process for 10th-12th Grade Entry will be conducted using a process known as random sampling.

The Enrollment Lottery will be conducted by members of the NOCCA Administration. A non-faculty member of the NOCCA Board of Directors and a Louisiana State Legislative Auditor may be present to monitor the Enrollment Lottery.

The date for the Enrollment Lottery will be set in the Spring of the current academic year. The scheduled date of the Enrollment Lottery as well as the number of available enrollment spaces in each grade will be distributed to all eligible families and posted on NOCCA's website at least two weeks before the Enrollment Lottery is conducted.

The Enrollment Lottery notification letter will be sent to the parents/guardians of all eligible applicants, informing them of the date, time, and place where the lottery will occur.

Board Reviewed and Approved 1/30/2023

New Orleans Center For Creative Arts

2800 Chartres Street | New Orleans, LA 70117 www.nocca.com | 800.201.4836 | 504.940.2787



Enrollment Lottery Process

Option 1- Manual Lottery

The Manual Enrollment Lottery will begin with all the eligible ID number cards from one grade being read aloud, placed in an envelope, and put into a lottery drum.

The President CEO or his/her designee will pull a single card from the lottery drum and the ID number will be announced, recorded, and shown to those in attendance. This process will continue until the maximum number of enrollment spaces in the grade has been pulled. The remaining cards will continue to be pulled and numbered to establish a waitlist.

This process will be followed for each grade with qualified applicants.

Option 2- Electronic Lottery

The Electronic Lottery will follow the same methodology as Option 1. The results will be projected in addition to being announced.

The decision to use this method will be at the discretion of the President/CEO or their designee.

Post-Enrollment Lottery Procedures

NOCCA will email an Academic Studio Enrollment Result Letter to the parents/guardians of the accepted students. This letter will inform parents/guardians that their student(s) has/have been accepted into the NOCCA Academic Studio. This letter will request a response from parents/guardians as to whether the student accepts or denies the enrollment offer.

NOCCA will email an Enrollment Lottery Result Letter to all waitlisted students. This letter will inform parents/guardians that their student has been placed on a waitlist according to their lottery number. Parents/Guardians will be reminded that their student is still eligible to attend the half-day program.

The Academic Studio waitlist will remain active until the last day of August of the current year. If an enrollment space becomes available, the waitlist will be activated. Qualified applicants will be selected from the waitlist in numerical order until the seats are filled or the waitlist is exhausted. NOCCA will call, email, and/or mail an Academic Studio Enrollment Letter to the parents/guardians of waitlisted students if a seat becomes available. This letter will inform parents/guardians that their student has been accepted to the NOCCA Academic Studio and request parents/guardians to accept or reject the enrollment offer.

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Exceptions to the Lottery Process

NOCCA reserves the right to prioritize students considered eligible for entry into Academic Studio. Students will be placed in this order:

1. Students who are currently enrolled in NOCCA's Conservatory program.
2. Students who previously applied to Academic Studio and were on a waitlist.
 - a. If this number is less than the total number of enrollment spaces available, all previously waitlisted students will receive placement and the remaining students will be pulled in the lottery.
 - b. If the number of students who were on a waitlist is greater than the number of enrollment spaces available, then this group will be pulled first to determine the order and then the remaining students pulled and added to the waitlist.
3. Siblings of a student placed as part of the 9th Grade Lottery entry selection process.

NOCCA reserves the right to place in the Academic Studio the following exceptions at any time pending successful arts audition and transcript review:

1. Students of a faculty or staff member relocating to work at NOCCA.
2. Students who in the current or previous school year attended a school within the Arts Schools Network and moved to Louisiana.

This Lottery Process will undergo annual review by the NOCCA Board of Directors.

Questions should be addressed to the Front Desk at 504-940-2787

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